

SLEEPY HOLLOW GROUP

Newsletter for our school age wraparound units

NEWS FROM AROUND SLEEPY HOLLOW

By the Management Team

We have had a really fun summer - it's just flown by!

Survey Feedback & Newsletter/Menu's

We would like to take this opportunity to thank everyone who took the time to respond to our survey. A couple of main points from the survey feedback were:-

- Parents wanted to be more informed of menu's;
- Around 4% of the feedback related to our booking system

We thought a termly newsletter would be a good way to share information rather than just relying on our social media and website pages. We will email newsletters out termly along with our menus (which also highlight our weekly planning themes) as well as posting them to our website.

The newsletter will also have a small paragraph from each individual unit.

In terms of Magic Booking. We are currently working with the app team who are introducing a new version of the software for September. We are also updating a parent guide on you tube to show parents how to navigate the system. (<https://youtu.be/gVKsr8bQ0Ko>)

Our staff feedback is that they much prefer the new system as the portal is up to date and they aren't relying on paper versions of registers, children's enrolment forms etc. Also the vast majority of parents who replied preferred Magic Booking to our old Sage invoicing but we want to address feedback nonetheless



TAKE A PEEK AT WHAT'S INSIDE:

- Get to know the new staff team in your unit
- Documentation of our website and new social media page dedicated for wraparound sites

NEWS FROM AROUND THE COMPANY

Diane & Bronagh were delighted to be invited to attend the launch of the Childcare Survey results from Employers for Childcare in June 2019 in the Long Gallery in Stormont. Diane raised the issued about financial help for working parents in line with the rest of the UK in terms of funded childcare; working parents who are facing poverty and the need for a joined up approach between childcare providers & corporate businesses (using the same model we have with schools)

Following this meeting Bronagh has been invited to join the Childcare 4 all campaign to help lobby NI Executive for parents to be able access, stay and progress in work or education facilitated by affordable accessible and flexible childcare.

Diane also continues to chair the Employers Forum for the Childcare, playwork and childminding sector to encourage more people into the sector in terms of career pathways.

Diane and Bronagh have also be recently asked to join a committee to help work towards a very exciting project in terms of an innovate approach to corporate childcare - can't say much just yet but are confident that the people leading this will deliver exciting news in the new financial year.

Watch this space - we are terming it PROJECT CH! Sorry we arent at liberty to say more at this stage

Sleepy Hollow Group have been shortlisted in the Nursery World Awards for Group of the Year. This will be held in London Brewery at the end of September. We are using this opportunity to go to visit June O'Sullivan at the London Early Years Foundation settings in on Friday 27th September.

Sleepy Hollow have also be shortlisted as family friendly employers in their annual awards being held in the Galgorm Hotel in October. Watch this space!



STAFF FOR 2019/20

As innovate and flexible employers we have our own training programme for staff and also endeavour to accomodate staff requests in terms of flexibility of employment such as term time only contracts or to allow for attending courses

Therefore whilst we normally have a dedicated manager per site sometimes our assistant playworkers will move between sites to accomodate flexibility. However we are the largest childcare provider in NI and you will see staff changes from time to time as staff move on to university as well as staff who move to work closer to home in another of our facilities or even progress to the ranks of unit management. During holidays staff also move more frequently as units join together in link with our shared play holiday camps.

The management team has also expanded over the last term. New posts are follows

- Directors : Nikolai, Diane & Bronagh
- Regional Manager for NI : Dee
- Area Manager : Rachel
- Finance Manager : Pauline
- Head of Admin : Denise

Sleepy Hollow @ McKinney PS **07790897356**

Manager : Julie Ann
Playworker : Nicola

Sleepy Hollow @ Crumlin IPS **07753229022**

Manager : Lisa (on maternity leave)
Playworkers : Ashling (acting manager), Jeanine, Devon & Emma



STAFF FOR 2019/20

Sleepy Hollow @ St Ita's

07858136429

Manager : Lauren

Playworkers: Natalie, Simone, Meghan, Diana, Jude, Lauren, Catriona & Rebekah

Sleepy Hollow @ St Bernards

07936539013

Manager : Kristina

Playworkers : Alessandra, Oriana, Nefisa and Aisling

Sleepy Hollow @ Greenwood

07936538936

Manager : Victoria *

Playworkers: Maira, Linzi and Lara

*Note Liudmilla has decided to stand down as being manager for personal reasons next year but you will still see her at breakfast club and the occasional afternoon

Sleepy Hollow @ St Josephs

07719102334

Manager : Megan

Playworker : Coral, Villy, Luidmila and Piotr



STAFF FOR 2019/20

Sleepy Hollow @ Killowen PS

07811767354

Manager : Claire

Playworkers: Kerry

Sleepy Hollow @ Forthill PS

07836502110

Manager : Alex

Playworkers : Kirsten

Sleepy Hollow @ Our Lady Queen of Peace PS

07522236094

Manager : Caitlin

Playworkers: Amelia

Sleepy Hollow @ St MacNissis PS

07934297348

Manager : Joanne

Playworker : Serena

Sleepy Hollow @ St Marys on the Hill PS

07814040013

Manager : Leigh *

Playworkers : Gabriella and Sue

Caitlin has moved to Our Lady Queen of Peace PS which is much closer to home for her. We welcome Leigh as a new manager at this site. Leigh will join us on 16th Sept and comes from a background in Day Care and Afterschools.

Sleepy Hollow @ St Therese of Lisieux PS

07790897304

Manager : Joanna *

Playworkers : Deborah, Lorraine & Shruti

Brona is not returning from Maternity Leave so we welcome Joanna as a new manager to this site.

Joanna is a graduate in Early Years. We also have two more playworkers this year due to opening a second room. We take this opportunity to thank Brona for all of her hard work and dedication and wish her well for the future.



NEWS FROM AROUND THE UNITS

Sleepy Hollow @ Strandtown PS

07598213867

Manager : Lisa (currently on Maternity Leave)

Playworker: Kalyani (acting Manager), Stacey, Britt and Jamie Leigh

Sleepy Hollow @ Gilnahirk PS

07541391478

Manager : Claire

Playworkers: Tracey & Emma

Sleepy Hollow @ Victoria PS

07790897511

Manager: Mila

Playworkers : Patricia & Kerry

****Note there may be some changes again in September after our new teams have settled in and we have looked at some more staff requests for relocation and reducing working hours****

Designated Child Protection Safeguarding Officers for the Company are

Diane Koplewsky . 07872019888

Nikolai Koplewsky 07872019889

Dee Edwards 07909 538401

Bronagh Creery 07920111417

A final reminder

Please ensure to book on line if you require an early finishes throughout the year as well as half term holidays etc. There is a link on our website showing parents how to navigate our booking system but if you need help booking please drop an email to info@sleepyhollowgroup.com

Also if your child is off school for any reason can you text the unit to let them know. Its saves the school secretary and teachers checking role calls each day when we are doing pick up!

